**Meeting Minutes**

March 6th, 3:00 - 3:45 pm

Attendees: Hanine Tydrini, Benjamin Ho, Samuel Henderson, Ikram Kamal, Uyi Oronsaye, Yasmine Mouatif

Duration: 45 minutes

**Agenda:**

1. Overview of current task progress
2. Overview of necessary documentation for the upcoming Sprint 2 submission
3. Assign Acceptance and Unit Tasks

**Summary:**

* Team reviewed progress on current tasks to assess where they stand.
* Team members asked for assistance or clarification where needed.
* Discussed the BurnDown Chart and the Sprint3 plan.
* Team assessed what dates to have specific tasks completed by
* Date scheduled for the next meeting.

**Action Items:**

* Have missing coding part of project completed by Friday
* Finish implementing Unit Tests for all components
* Work on assigned documentation by Friday

Motion to end the meeting: Hanine Tydrini  
Seconded by: Uyi Oronsaye

**Next Meeting:** March 8nd at 3:00 pm